

## I. DENOMINATION OF THE EVENT

Venue: LIER (BEL) - Azelhof

Date: 04/05/2023 till 07/05/2023

NF: BEL

Indoor:

Outdoor:

### EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input checked="" type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input checked="" type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIOP <input type="checkbox"/>		CSIYH1* <input checked="" type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship

Games

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023
- The Jumping Rules and its Annexes, 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023  
<https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2023  
<https://inside.fei.org/system/files/Final%20CSIs-CSIOs%20-%202023.pdf>
- Longines Rankings – Groups Categories 2023  
<https://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202023.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 11/04/2023.

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: AZELHOF HORSE EVENTS BVBA  
VLP Club: 1981 - VAT Number BE0511.982.925  
Address: Aarschotsesteenweg 201 - B - 2500 Koningshooikt/Lier  
Telephone: +32 3 334 98 02  
Fax: /  
Email: csilier@azelhof.be  
Website: www.azelhof.be

#### Contact Details Show Ground:

Address: Aarschotsesteenweg 201 - B - 2500 Koningshooikt/lier  
Telephone: + 32 3 334 98 02  
GPS Coordinates: Hazendonk 1 - B - 2500 Koningshooikt/Lier  
Accessibility details (directions by road, nearest airport / train station): **LIER**

### **2. ORGANISING COMMITTEE**

Honorary President: /  
President of the Event: HAZEBROEK Mike  
Show Secretary: Azelhof Show Office team  
Press Officer: Sport Office

### **3. EVENT DIRECTOR**

Name: HAZEBROEK Mike  
Address: Aarschotsesteenweg 201 - B - 2500 Koningshooikt/Lier  
Telephone: +32 3 334 98 02  
Mobile: +32 475 87 61 78  
Fax: /  
Email: mike@azelhof.be

### **4. STABLE MANAGER**

Name: Azelhof Stable Manager  
Telephone:  
Email: csilier@azelhof.be

### **5. ANNOUNCER**

Name: MAERTENS Luc - VANDENHENDE Pieter  
Email: transport@winkeleer.be  
pietervandenhende@hotmail.com

## V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10059054	MATHIEU Michel	BEL	3	michelmathieu21@skynet.be +32 479 56 00 08
		Ground Jury Member	10048963	HATZMANN Rob	NED	3	robhatz@hotmail.com +31 611 410830
		Ground Jury Member	10286623	STORNE Clément	FRA	2	clementstorne@free.fr
		Ground Jury Member	10102978	CLAESEN Jimmy	BEL	3	jimmy_claesen@hotmail.com
2	Foreign Judge	Foreign Judge	10011044	MARTINS Teresa	POR	3	teresabmartins@gmail.com +351 911 008 364
3	Course Designer	Course Designer	10067451	LINDERS Henk	NED	3	hallinders@msn.com +31 628 96 70 89
		Assistant Course Designer	10178465	DE JONG Marco	NED	3	Info@stallijnden.nl
4	Chief Steward	Chief Steward	10093787	BROK Fons	NED	3	*fonsbrok@hotmail.com +31 650 86 43 81
5	Assistants Stewards	Assistant Steward	10093389	HEYLEN Chris	BEL	2	heylen.chris@telenet.be +32 478 22 71 35
		Assistant Steward	10102982	JACOBS Magda	BEL	2	magda.jacobs1@telenet.be +32 477 50 08 92
		Assistant Steward	10102981	HAUTEKIJET Ann	BEL	2	annhautekiet@telenet.be +32 486 30 72 97
		Assistant Steward	10102991	VANDENAWEELE Katrien	BEL	2	Katrien.vandanaweele@gmail.com +32 491 36 53 82
		Assistant Steward	10161741	HEYE-PAUWELS Claire	BEL	2	Claire.heye.ch@gmail.com +32 475 60 05 96
		Assistant Steward	10075708	VAN RIJSEN Gerrit	NED	2	grijssenvan@gmail.com
6	FEI Veterinary Delegate	FEI Veterinary Delegate	10053680	DEVOS Michel	BEL	4	devosbiamont@skynet.be +32 475 25 67 95
		Additional Veterinary Delegate	10053747	EPERJESSY Frederic	BEL	3	f.eperjessy@skynet.be +32 475 60 79 33
7	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10203814	DELOGNE Margaux	BEL	1	veterinaire.delogne@gmail.com +32 472 76 92 80
		Permitted Treating Veterinarian	10252003	MERCKX Katleen	BEL		vet@katleenmerckx.be +32 472 31 26 38
		Permitted Treating Veterinarian	10076451	HERTOGHE India	BEL		india.hertoghe@icloud.com +32 473 19 61 44
8	Medical Doctor	Medical Doctor		APERS Danny	BEL		*apers.danny@gmail.com +32 477 76 82 53
9	Farrier	Farrier	10059332	WENSELAERS Joep	BEL		christel.stuer@gmail.com +32 477 22 69 80

**A minimum of one VD must be appointed for every 400 horses. The FEI Veterinary Department reserves the right to request AVDs.**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## VI. INVITATIONS

### 1. GENERAL

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Show.

Horses may take part in national Competitions and international Competitions at the same Show only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

#### Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
<b>CSI 5*</b>	60%	20%	20%
<b>CSI 4*</b>	50%	25%	25%
<b>CSI 3*</b>	40%	30%	30%
<b>CSI 2*</b>	30%	30%	40%
<b>CSI 2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
<b>CSI 2* Open</b> , option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

#### Longines Rankings

The Longines Rankings number 265, established three (3) months prior to this Event will be used for the invitation of Athletes. Athletes are invited through the FEI online Invitation System for Jumping in accordance with the CSI Invitation Rules (refer to Jumping Rules, Annex V)

#### CSI 2\*:

Maximum number of Athletes to be invited: 250 + 50 Medium Tour

Maximum number of Horses that may be entered: 750 + 150 Medium Tour

Maximum number of Horses per Athlete: 3

**FEI APPROVED SCHEDULE**  
**Lier 04-07 May 2023**



<b>Maximum number of Athletes invited</b>	<b>No. of Athletes from the Longines Ranking</b>	<b>No. of Athletes selected by the host NF</b>	<b>No. of OC Invitations</b>
250 + 50 Medium Tour	75	75	100 + 50 Medium Tour

(OCs will be permitted to invite a limited number of additional Athletes, if, at the closing of entries, the maximum number of Horses that may be entered has not been reached. For details, please refer to Jumping Rules, Art. 251.9.2.)

**FEI Wild Cards:**

According to JRs Annex V.

**Connected Events:**

Invitation System Event: CSI2*	Connected Events: CSI1*
Invitation System Event: CSI2*	Connected Events: CSIYH1*



*For all other Events, please use the template below:*

**CSIYH1\***

NF's invited:	ALL
Reserve NFs:	/
Total number of athletes:	160
Number of home athletes:	+/- 50%
Number of foreign athletes:	+/- 50%
Number of horses per athlete:	3

**CSI 1\***

NF's invited:	ALL
Reserve NFs:	/
Total number of athletes:	160
Number of home athletes:	+/- 50%
Number of foreign athletes:	+/- 50%
Number of horses per athlete:	3

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

- Each horse can jump in one class per day
- Max 3 starts per horse
- Horses starting in one CSI (CSI2\*/1\* or CSIYH1\*) have to stay in the same CSI during the whole week
- Age of horses: 5-years-old horses are not allowed in CSI2\*/1\*
- Riders are allowed in CSIYH1\* and CSI2\* and CSI1\* but with different horses
- If the circumstances demand it (weather, ground, number of participants, timing etc) the Ground Jury together with the O.C. can decide that the Arena and/or table of classes will be changed

**DOGS ARE NOT ALLOWED IN THE INDOOR ACCOMMODATION  
OUTDOOR: at the leash**

## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

**ATTENTION RIDERS:**

Entries have to be made every day before 18h

If you have a special request concerning your invoice, please give us the correct details before Friday noon

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 251 of the FEI Jumping Rules, 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023.

**Deadlines for Entries:**

Definite Entries: **17/04/23**

Last date for substitutions: **03/05/23 at 12h00**

**Entry fee per horse (per category):**

**VAT excluded**

CSI2\* 440€/horse  
CSIYH1\* 330€/horse  
CSI1\* 440€/horse

**VAT (in %) :** **21% on 100€ (cost of the box)**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 27<sup>th</sup> edition, 1<sup>st</sup> January 2022, updates effective 1<sup>st</sup> January 2023, that is copied in Section XIV point 10.

**Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee   
Not included in entry fee   
Lower Level Events (CIMS) CHF 18 per horse per event  
Higher Level Events CHF 25 per horse per event

(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)

- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event).  
48,40€ (40€ + 21% VAT) Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) 60€ + 21% VAT = 72,60€ Per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:** 121€ + 18 CHF

**Compulsory fees per athlete:**

- NF fee if applicable / Per athlete
- NF medication control programme fee if applicable / Per athlete
- Fee for lorry parking if applicable FREE Per lorry/caravan
- Fee for electric hook-up for lorry FREE Per lorry/caravan

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** N/A

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay:	12,75€ incl. 6% VAT per bale
Straw:	/
Shavings:	12,75€ incl. 6% VAT per bale/first bedding FREE
Other (please specify):	TACK BOX: 150€ + 21% VAT = 181,50€ EXTRA BOX/NON COMPETING HORSE: 200€ + 21% VAT = 242€ FEE FOR PERMANENT STABLE with automatic drinking bowl: 75€ + 21% VAT/athlete = 90,75€

**All aforementioned amounts are including VAT**

VAT number of the organiser: BE0511.982.925

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (please refer to Jumping Rules Art. 251.17) as a result of the late withdrawal or no-show.

**Amount charged: 220€/horse**

NO SHOW/cancellation fee will be charged from the 25<sup>th</sup> of April 2023

## VIII. TIMETABLE

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables + Examination on arrival	Wednesday	03/05/2023	2PM – 8PM
• ONLY 1* Opening of stables + Examination on arrival	Thursday	04/05/2023	2PM - 8PM
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	04/05/2023	9AM – 11.30AM stallions at 8.30AM
• ONLY 1* Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	05/05/2023	9AM–10AM
• Horse Re-Inspection	Thursday	04/05/2023	12AM
• ONLY 1* Horse Re-Inspection	Friday	05/05/2023	10.30AM
• Opening times of exercise areas	each day, one hour before the start of the first class		

Competitions CS12*	Day	Date	Time	Art	Prize Money
• Declaration of Starters				///////	///////
• Class 1 - 1m40	Thursday	4 May 2023	13h00	238.2.1	2000€
• Class 2 - 1m35	Thursday	4 May 2023	Following	238.2.1	1750€
• Class 3 – 1m35	Friday	5 May 2023	Following	274.2.5	1750€
• Class 4 – 1m45 LR	Friday	5 May 2023	Following	238.2.2	26200€
• Class 5 - 1m40	Friday	5 May 2023	8h00	274.1.5.3	2000€
• Class 6 – 1m40	Saturday	6 May 2023	8h00	274.2.5	2000€
• Class 7 – 1m35	Saturday	6 May 2023	Following	274.1.5.3	1750€
• Class 8 - 1m45 LR	Saturday	6 May 2023	Following	238.2.1	26200€
• Class 9 - 1m45 GP	Sunday	7 May 2023	Following	238.2.2	28100€ (STX tackbox included)
• Total Prize Money	91750 (tack box included)				
• Prizes in Kind	Stephex Tack Box (1900€ value)				

**FEI APPROVED SCHEDULE**  
**Lier 04-07 May 2023**

Competitions CSI1*	Day	Date	Time	Art.	Prize Money
• Class I - 1m30	Friday	5 May 2023	Following	238.2.1	1500€
• Class II - 1m20	Friday	5 May 2023	Following	274.2.5	1000€
• Class III - 1m10	Friday	5 May 2023	Following	274.2.5	750€
• Class IV - 1m30	Saturday	6 May 2023	8h00	238.2.1	1500€
• Class V - 1m10	Saturday	6 May 2023	Following	238.2.1	750€
• Class VI - 1m20	Saturday	6 May 2023	Following	238.2.1	1000€
• Class VII - 1m20	Sunday	7 May 2023	8h00	274.2.5	1000€
• Class VIII - 1m10	Sunday	7 May 2023	Following	274.2.5	750€
• Class IX - 1m30 GP	Sunday	7 May 2023	Following	238.2.2	3000€
• Total Prize Money	11250 €				

Competitions CSIYH1*	Day	Date	Time	Art	Prize Money
• Class A - 5 + 6 Years	Friday	5 May 2023	8h00	274.2.5	1000€
• Class B - 7 + 8 years	Friday	5 May 2023	Following	274.2.5	1500€
• Class C - 5 + 6 Years	Saturday	6 May 2023	Following	238.2.1	1000€
• Class D - 7 + 8 years	Saturday	6 May 2023	Following	238.2.1	1500€
• Class E - 5 + 6 Years	Sunday	7 May 2023	8h00	238.2.2	1500€
• Class F - 7 + 8 Years	Sunday	7 May 2023	Following	238.2.2	2000€
• Total Prize Money	8500 €				

**Overall Prize Money: 111.500€ (1900€ in kind included)**

**Applicable government tax to be deducted from Prize Money (see also XIV.8): 18%**

## IX. COMPETITION DETAIL

**FIRST DAY : Thursday** **DATE 04/05/2023**

Timing of the competitions:

Each day, after closing the entries at 6PM, the definite timing will be published.  
Please check the timing every day!

### **STEPHEX ARENA**

#### **COMPETITION 1**

International Competition CSI 2\* - 1m40

Type of Competition: Table A against the clock

Acc. to Article: 238.2.1

This class counts for the Belgian H&H ranking for the Belgian riders

Qualification for Class 4 LR: see qualification details Class 4 LR

Qualification for Class 8 LR: see qualification details Class 8 LR

Qualification for Class 9 GP: see qualification details Class 9 GP

Jump-off (if any)	none
Speed/Fixed time	350 m/min
Height of obstacles:	1m40
Number of horses per athlete	3
Number of Starters (Section XIV.10):	all invited
Total prize money:	2.000 €
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 35 €

\* \* \* \* \*

#### **COMPETITION 2**

International Competition CSI 2\* - 1m35

Type of Competition: Table A against the clock

Acc. to Article: 238.2.1

Jump-off (if any)	none
Speed/Fixed time	350 m/min
Height of obstacles:	1m35
Number of horses per athlete	3
Number of Starters (Section XIV.10):	all invited
Total prize money:	1.750 €
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 30 €

\* \* \* \* \*

**SECOND DAY : Friday**

**DATE 05/05/2023**

**STEPHEX ARENA**

**COMPETITION A**

International Competition CSIYH1\* - 5 and 6 year old horses

Type of Competition: Table A - 2 phases Special

Acc. to Article: 274.2.5

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 5yr: 1m05 6yr: 1m10  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20 €

\* \* \* \* \*

**COMPETITION B**

International Competition CSIYH1\* - 7 and 8 year old horses

Type of Competition: Table A - 2 phases Special

Acc. to Article: 274.2.5

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 7yr: 1m25 8yr: 1m30  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.500 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30 €

\* \* \* \* \*

**COMPETITION 3**

International Competition CSI 2\* - 1m35

Type of Competition: Table A - 2 phases special

Acc. to Article: 274.2.5

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m35  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.750 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30 €

\* \* \* \* \*

**COMPETITION 4**

International Competition CSI 2\* - 1m45 LR

Type of Competition: Table A - jump off

Acc. to Article: 238.2.2



This class counts for the FEI Longines Ranking group D  
This class counts for the Belgian H&H ranking for the Belgian riders  
Qualification for Class 9 GP: see qualification details Class 9 GP

In case we have more than 100 entries for COMPETITION 4, following qualification system applies:  
\* The best 100 placed riders of COMPETITION 1 (1m40)  
\* Athletes that withdraw for COMPETITION 4 out of the qualified riders, will be replaced by the next rider of COMPETITION 1 until the maximum of 100 riders entered in COMPETITION 4

Jump-off (if any) 1  
Speed/Fixed time 375 m/min  
Height of obstacles: 1m45  
Number of horses per athlete 1  
Number of Starters (Section XIV.10): 100  
Total prize money: 26.200 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 €

\* \* \* \* \*

### **EQUIHOME ARENA**

#### **COMPETITION 5**

International Competition CSI 2\* - 1m40  
Type of Competition: Table A - 2 phase, both against the clock Acc. to Article: 274.1.5.3  
Qualification for Class 8 LR: see qualification details Class 8

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m40  
Number of horses per athlete 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: 2.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 35 €

\* \* \* \* \*

#### **COMPETITION I**

International Competition CSI 1\* - 1m30  
Type of Competition: Table A against the clock Acc. to Article: 238.2.1  
Qualification for Class IX GP: see qualification details Class IX GP

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m30  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.500 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30 €

\* \* \* \* \*

**COMPETITION II**

International Competition CSI 1\* - 1m20

Type of Competition: Table A - 2 phases Special

Acc. to Article: 274.2.5

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m20  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20 €

\* \* \* \* \*

**COMPETITION III**

International Competition CSI 1\* - 1m10

Type of Competition: Table A - 2 phases Special

Acc. to Article: 274.2.5

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m10  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 750 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 15 €

\* \* \* \* \*

**THIRD DAY : Friday**

**DATE 06/05/2023**

**STEPHEX ARENA**

**COMPETITION IV**

International Competition CSI 1\* - 1m30

Type of Competition: Table A against the clock

Acc. to Article: 238.2.1

Qualification for Class IX GP: see qualification details Class IX GP

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m30  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.500 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30 €

\* \* \* \* \*

**COMPETITION 6**

International Competition CSI 2\* - 1m40

Type of Competition: Table A - 2 phases special

Acc. to Article: 274.2.5

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m40  
Number of horses per athlete 2  
Number of Starters (Section XIV.10): all invited  
Total prize money: 2.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 35 €

\* \* \* \* \*

**COMPETITION V**

International Competition CSI 1\* - 1m10

Type of Competition: Table A against the clock

Acc. to Article: 238.2.1

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m10  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 750 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 15 €

\* \* \* \* \*

**COMPETITION VI**

International Competition CSI 1\* - 1m20

Type of Competition: Table A against the clock

Acc. to Article: 238.2.1

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m20  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20 €

\* \* \* \* \*

**EQUIHOME ARENA**

**COMPETITION 7**

International Competition CSI 2\* - 1m35

Type of Competition: Table A - 2 phase, both against the clock

Acc. to Article: 274.1.5.3

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m35

Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.750 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30 €

\* \* \* \* \*

**COMPETITION C**

International Competition CSIH1\* - 5 and 6 year old horses

Type of Competition: Table A against the clock Acc. to Article: 238.2.1

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 5yr: 1m05 6yr: 1m10  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20 €

\* \* \* \* \*

**COMPETITION D**

International Competition CSIH1\* - 7 and 8 year old horses

Type of Competition: Table A against the clock Acc. to Article: 238.2.1

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 7yr: 1m25 8yr: 1m30  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.500 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30 €

\* \* \* \* \*

**COMPETITION 8**

International Competition CSI 2\* - 1m45 LR

Type of Competition: Table A against the clock Acc. to Article: 238.2.1

This class counts for the FEI Longines Ranking group D

This class counts for the Belgian H&H ranking for the Belgian riders

Qualification for Class 9 GP: see qualification details Class 9 GP

In case we have more than 100 entries for COMPETITION 8, following qualification system applies:

- \* The best 50 placed riders of COMPETITION 1 (1m40)
- \* The best 50 placed riders of COMPETITION 5 (1m40)
- \* Athletes that withdraw for COMPETITION 8 out of the qualified riders, will be replaced by the next rider of COMPETITION 5. Further on we can add the best placed riders (including the replacement of withdrawn riders) of COMPETITION 1 until the maximum of 100 riders entered in COMPETITION 8

Jump-off (if any) 1  
Speed/Fixed time 375 m/min  
Height of obstacles: 1m45  
Number of horses per athlete 1  
Number of Starters (Section XIV.10): 100  
Total prize money: 26.200 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 €

\* \* \* \* \*

**FOURTH DAY : Friday**

**DATE 07/05/2023**

**STEPHEX ARENA**

**COMPETITION VII**

International Competition CSI 1\* - 1m20  
Type of Competition: Table A - 2 phase special

Acc. to Article: 274.2.5

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m20  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20 €

\* \* \* \* \*

**COMPETITION IX**

International Competition CSI 1\* - 1m30 GP  
Type of Competition: Table A jump off

Acc. to Article: 238.2.2

In case we have more than 85 entries for COMPETITION IX, following qualification system applies:

- the prequalified riders
- the 50 best placed riders of class I not yet qualified
- the 35 best placed riders of class IV not yet qualified

Athletes that withdraw for COMPETITION IX, out of the qualified riders, will be replaced by the next rider of COMPETITION IV. Further on we can add the best placed riders (including the replacement of withdrawn riders) of COMPETITION I until the maximum of 85 riders (excluding the pre-qualified riders) is reached.

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m30  
Number of horses per athlete 1 (or 2 if 50% declared starters or less)  
Number of Starters (Section XIV.10): 85 + prequalified riders  
Total prize money: 3.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 40 €

The following Athletes are automatically qualified for the Grand Prix at CSI Events, if presents:

- 4.2.1 The winner (Athlete/Horse Combinations) of that Event's Grand Prix the previous year for CSI3\*/CSI4\*/CSI5\* only;
- 4.2.2 The current National Jumping Champion (Athlete/Horse Combinations) of the host country;
- 4.2.3 The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping Final.

All Athletes qualified for the Grand Prix, including those automatically qualified must complete with their Grand Prix horse, the initial round of at least one FEI competition among those listed in JRs Art 261.4.4 prior to the Grand Prix

\* \* \* \* \*

### COMPETITION 9

International Competition CSI 2\* - 1m45 GP

Type of Competition: Table A - jump off

Acc. to Article: 238.2.2

This class counts for the FEI Longines rankings group D

This class counts for the Belgian H&H ranking for the Belgian riders

In case we have more then 85 entries for COMPETITION IX, following qualification system applies:

Open to the pre-qualified riders

Open to the 50 best riders of COMPETITION 1 (1m40) not yet qualified

Open to the 25 best riders of COMPETITION 4 (1m45) not yet qualified

Open to the 10 best riders of COMPETITION 8 (1m45) not yet qualified

Athletes that withdraw for COMPETITION 9 out of the qualified riders, will be replaced by the next rider of COMPETITION 4. Further on we can add the best placed riders (including the replacement of withdrawn riders) of COMPETITION 8, next we fill up with riders from COMPETITION 1 until the maximum of 85 riders entered (excluding the pre-qualified riders) is reached.

Jump-off (if any)	one
Speed/Fixed time	375 m/min
Height of obstacles:	1m45
Number of horses per athlete	1
Number of Starters (Section XIV.10):	85 + prequalified riders
Total prize money:	27.000€ (STX tackbox included)
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 125 €

The following Athletes are automatically qualified for the Grand Prix at CSI Events, if presents:

- 4.2.1 The winner (Athlete/Horse Combinations)of that Event's Grand Prix the previous year for CSI3\*/CSI4\*/CSI5\* only;
- 4.2.2 The current National Jumping Champion (Athlete/Horse Combination) of the host country;
- 4.2.3 The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping Final.

All Athletes qualified for the Grand Prix , including those automatically qualified must complete with their Grand Prix horse, the initial round of at least one FEI competition among those listed in JRs Art 261.4.4 prior to the Grand Prix.

\* \* \* \* \*

**EQUIHOME ARENA**

**COMPETITION E**

International Competition CSIYH1\* - 5 and 6 year old horses  
Type of Competition: Table A with jump-off

Acc. to Article: 238.2.2

Jump-off (if any) 1  
Speed/Fixed time 350 m/min  
Height of obstacles: 5yr: 1m05 6yr: 1m15  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 1.500 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30 €

\* \* \* \* \*

**COMPETITION F**

International Competition CSIYH1\* - 7 and 8 year old horses  
Type of Competition: Table A with jump-off

Acc. to Article: 238.2.2

Jump-off (if any) 1  
Speed/Fixed time 350 m/min  
Height of obstacles: 7yr: 1m30 8yr: 1m35  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 2.000 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 35 €

\* \* \* \* \*

**COMPETITION VIII**

International Competition CSI 1\* - 1m10  
Type of Competition: Table A - 2 phase special

Acc. to Article: 274.2.5

Jump-off (if any) none  
Speed/Fixed time 350 m/min  
Height of obstacles: 1m10  
Number of horses per athlete 3  
Number of Starters (Section XIV.10): all invited  
Total prize money: 750 €  
Chart to be used: 1 (25% to winner) X  
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 15 €

\* \* \* \* \*

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: HOF VAN ARAGON - www.hofvanaragon.be

Address: Aragonstraat 6, 2500 LIER

Telephone: +32 3 491 08 00

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### Meals.

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**



## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws, time, date and location: Masterlist by draw  
Classes by rotation  
GP by draw,  
the evening before the class at the Show Office

### 2. COMPETITION ARENA(S)

Dimensions: INDOOR ARENA 45m x 90m  
Type of Footing: geopad

### 3. PRACTICE ARENA(S)

Dimensions: 30m x 50m (lunging)  
30m x 60m  
indoor practice 33m x 60 m

Type of Footing: geopad

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes 3,50 m x 3,20 m (at least 3m x 3m)  
An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

We have 600 new PERMANENT BOXES with drinking bowls, night lights, camera surveillance, background music and corridors of 4m!

Size of the boxes: 3m50 x 3m20

We also have PERMANENT FRIDGES for your ice-packs.  
Please note that personal fridges are not allowed.

NO SMOKING IN THE STABLES.

PLEASE INFORM US ABOUT YOUR EVENTUAL STABLE REQUESTS AT LEAST 1 WEEK BEFORE THE SHOW (csilier@azelhof.be)

### 5. SAFETY CUPS

Name of Manufacturer: Caro - Cardinal

### 6. TIMING DEVICE

Name of Manufacturer: Caro - Cardinal  
Model: CP 540

FEI Report number: 22010028A

#### **7. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company: Equi-Score GmbH

FEI Certified Service Provider ID number: GV12W313AKSI

Contact person at Event

Name: GILLISSEN Andy

FEI ID number: 10138414

Contact email: [mario@equi-score.com](mailto:mario@equi-score.com)

#### **Please fill in Annex XV – FEI Entry System for the Timing Provider**

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

No

#### **9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

#### **10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### **11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy ticket:

#### **12. BETTING**

Betting will be authorised by the Organiser: Yes  No

#### **13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:  
The Organiser  at \_\_\_\_\_ per km.  
The Athlete

#### **14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### **15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip: 30 €

Other:

#### **16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1 (or parents: 2)

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

#### **17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: European Horse Service - Mr Van de Capelle  
Address: Oostendse Steenweg 11, 8733 Meetkerke, Belgium  
Telephone: +32 50 62 62 47  
Email: info@ehs.be

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: /  
Quarantine period: /  
Specimen Import Licence applied: /

FAVV Antwerp: +32 3 202 27 11 - export.ant@favv.be

Please order your Health Papers at the Show Office at arrival, and anyway before Thursday evening.

VEN number for traces: 2.217.865.012

### **3. NATIONAL REQUIREMENTS**

Absolutely necessary for Authorities:

1. Horses coming from EU: International Transport Certificate valid between EU Members

2. Horses coming from other countries: Valid Certificate which is required at the moment of import

### **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

## **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1. PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

The requirement for Horses to have been vaccinated 6 months and 21 days before arriving at an FEI event has been suspended until 1 April 2022. Horses must however be vaccinated to

comply with the minimum equine influenza booster requirements.

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

### **8.1. SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES AND OWNERS**

### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

The Organiser shall not be liable for any damage suffered by Athlete and/or Visitor caused by their owned, rented and/or used properties (e.g. but not limited to its horse(s), horse trucks) unless such damage is the result or consequence of intent on the part of the Organiser. The burden of providing intent rests on the Athlete and Visitor. Any and all liability of the Organiser is always limited to the amount paid out, if any, under the Organiser's liability insurance policy in the matter concerned. Space for organiser to include reference to National Laws when necessary.

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

See remark 2.2.2

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link:

<https://inside.fei.org/content/general-regs-statutes>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **4. STEWARDING**

- If an athlete is uncertain as to whether the boots they intends to use during an event are allowed, they or their representative should show the boots to the Chief Steward for their opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior



to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask their groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **7. ADDITIONAL INFORMATION FROM THE OC**

# FEI APPROVED SCHEDULE

## Lier 04-07 May 2023

### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSIO(-W)3*-5*/CSI-W3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.*
<b>CSI-W2*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI-W1*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI3*-5*</b> Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix and other Competitions Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year for all CSIAm comp. As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30m	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

## 8. PRIZE MONEY DISTRIBUTION

**Prize Money Distribution Chart 1:** Prize money distribution with 25% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48		49-100	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000	
		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		7	2800	7	2800
6		5.5	2200	5.5	2200
7		4	1600	4	1600
8		3	1200	3	1200
9		3	1200	3	1200
10		2.5	1000	2.5	1000
11		2.5	1000	2.5	1000
12		n/a	2.5	1000	2.5
Total	40'000	100%	40'000	100%	40'000
13					Extra prizes for 13 <sup>th</sup> to last place*
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

**Prize Money Distribution Chart 2:** Prize money distribution with 33% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48		49-100	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000	
		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
Total	40'000	100%	40'000	100%	40'000
13					Extra prizes for 13 <sup>th</sup> to last place*
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they **must** provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

18 % tax deduction, by Belgian Government rules, will be taken of the prize money of the foreign athletes.

Prize money will be paid by bank transfer. All Riders are requested at arrival to fill out a form with company and bank details.

Entries and other costs have to be paid at the same time - at the end of each show. After the payment, the FEI passports will be returned.

Payment by debit/credit card is required. NO PAYMENTS BY CHEQUE OR BANK TRANSFER.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**9. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must split the Competition into the number of groups required to ensure that there are no more than 100 starters in any group, and provide the same amount of prize money as indicated for the original Competition for each group. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into the number of groups required before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into the number of groups

required to ensure that there are no more than 100 starters in any group, and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the groups, e.g. results for Competition 1a and for Competition 1b (and for Competition 1c if the original Competition was split into three groups, etc).*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters that determines whether the Competition must be split.

As all FEI World Cup™ Competitions have the status of a Grand Prix, the minimum prize money requirements for the Grand Prix are applicable to the FEI World Cup™ Competition. For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ Competition, the minimum prize money requirements for the Grand Prix apply only to the FEI World Cup™ Competition; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition.

## **10. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if they so choose and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)

- Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10095794  
**Name\*:** CHA  
**First Name\*:** ADINDA  
**E-Mail\*:** management@aliaspm.be  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10015511  
**Name\*:** HAZEBROEK  
**First Name\*:** MIKE  
**E-Mail\*:** mike@azelhof.be  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10292739  
**Name\*:** SCHAERLAEKEN  
**First Name\*:** LOTTE  
**E-Mail\*:** lotte@azelhof.be  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**



## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**